

**POINTERS AFTER DARK BYLAWS-
STUDENT GOVERNMENT ASSOCIATION
BYLAWS**

Article I - Name

- a. The name of this body shall be the Pointers After Dark Committee (hereafter, PAD).

Article II- Purpose

- a. The purpose of the PAD is to implement safe weekend, late-night programming in the interest of all students to promote student involvement.

Article III- Responsibilities & Programming

- a. The responsibilities of the PAD will include, but are not limited to:
 - i. Plan, promote, and execute programs and events to be organized on campus.
- b. Campus Activities and Student Engagement (CASE), Student Government Association (SGA), Residence Hall Association (RHA), and Diversity and College Access (DCA) should each be expected to plan, promote, and execute at minimum two events each academic semester.
- c. Campus Activities and Student Engagement, Student Government Association, and Residence Hall Association shall each be expected to collaborate on the planning, promotion, and execution of one event each semester together.
 - a. Promote safe alternatives for student engagement.
- d. The PAD Committee will open the opportunity to sponsor PAD events to recognized nonpartisan student organizations. This opportunity will be referred to as the Dawg House. To properly execute this guidelines are outlined in Article XI

Article IV- Membership

- i. The PAD shall be composed of the following voting members:
 - a. The SGA Student Engagement Director, to serve as the PAD Chairperson
 - b. Two student representatives nominated by CASE
 - c. Two student representatives nominated by SGA
 - d. Two student representatives nominated by RHA.
 - e. Two student representatives nominated by DCA
 - f. The SGA Associate Budget Director, to serve as the PAD Student Budget Manager
- ii. The PAD shall also be composed of the following non-voting members:
 - a. One staff or professional staff member appointed by the Associate Director of CASE

- b. SGA Advisor
- c. RHA Advisor
- d. One Representative from the Center of Prevention
- e. One Representative from the University Dining
- f. Membership in the PAD is open without regard to age, race, creed, religion, color, handicap, socio-economic status, national origin, ancestry, sexual orientation, or political affiliation. All student members must be in good academic standing (above GPA of 2.0).
- g. Membership terms shall be from May 31 to May 30 of each year with the expectation of summer collaboration.

Article V- Chairperson

- a. The Chairperson shall be the SGA Student Engagement Director.
- b. The Chairperson shall insure that the body complies with the open meeting statutes of the State of Wisconsin.
- c. If absent, the Chairperson shall choose a delegate from the existing voting membership and notify the committee of their delegate with an appropriate time.
- d. The Chairperson shall provide the designer with an agenda. The Chairperson shall be responsible for coordinating the promotion of Pointers After Dark, including, but not limited to social media presence, poster design, marketing strategy, branding, and other promotional methods.
- e. The Chairperson can be recalled by the committee with a 2/3 majority vote of the total membership.

Article VI- Student Budget Manager

- a. The Student Budget Manager shall be the SGA Associate Budget Director.
- b. The Student Budget Manager shall be responsible for creating an annual spending plan in consultation with the Chairperson and the SGA Travel & Financial Specialist.
- c. The Student Budget Manager shall be responsible for maintaining records of all financial transactions made by the committee.
- d. The Student Budget Manager shall be responsible for presenting an update on the committee's budget at each meeting.
- e. The Student Budget Manager can be recalled by the committee with a 2/3 majority vote of the total membership.
- f. The Student Budget Manager shall meet with the SGA Travel & Financial Specialist at least once per month to review the budget.

Article VII - Funding

- a. Campus Activities and Student Engagement, the Student Government Association, and the Residence Hall Association are to contribute an equal amount as determined by the committee, by vote, the prior fiscal year.

- b. The Division of Student Affairs is to contribute a minimum of \$14,000 to be used each fiscal year, or an amount as agreed upon by the committee in consultation with the Vice Chancellor of Student Affairs.
- c. The Center for Prevention is to contribute a minimum of \$1,000 each fiscal year, or an amount as agreed upon by the committee in consultation with the Director of Center for Prevention, to be used solely on Pointers After Dark apparel to be used as giveaways for the general attendance of PAD programs and events.
- d. The allocation collected from student segregated fees must comply with all UWSP policies and procedures, as ensured by the PAD Student Budget Manager and SGA Travel & Financial Specialist.

Article VIII - Meetings

- a. The Chairperson, with consent of the committee, shall determine a regular meeting time, at minimum once a month, that all members of the committee can attend.
- b. The Chairperson shall be responsible for reserving a room for the meetings.
- c. The Chairperson shall be responsible for taking minutes at each meeting.

Article IX - Quorum

- a. Quorum for the PAD will be set with a majority of the voting members. If quorum is not met, the Chairperson, with the consent of the committee, may determine whether to proceed with an informal meeting of the group.
- b. An informal meeting cannot pass budget decisions, alter the bylaws, elect nor recall the Chairperson and/or Student Budget Manager, or undertake any other formal or official action.
- c. Anything requiring a vote will only require a majority to pass, unless stated otherwise in the bylaws.

Article X - Amendments to the Bylaws

- a. Amendments to the PAD Bylaws must be presented in final form in writing to the PAD and will be voted on at the following meeting. Amendments brought forward to the PAD must be adopted by a 2/3 majority of the total voting membership.
- b. Any updates to the Pointer's After Dark Bylaws will be sent to the Constitutional Review Committee and the Student Government Association General Assembly

Article XI- The Dawg House

- a. Opportunity for student Organizations
 - i. Student organizations shall have the opportunity to propose events and request funding from the PAD Budget through an opportunity named 'The Dawgs House'
 - ii. This initiative aims to provide student organizations with the chance to enhance their programming abilities through guided practice provided by CASE.

- b. Roles and Responsibilities
 - i. Campus Activities and Student Engagement (CASE) shall handle programming and purchasing for approved events
 - ii. The recognized student organization shall be responsible for budgeting and promoting the events
- c. Proposal Requirements
 - i. Student organizations must submit an application with a detailed budget proposal and a written presentation outlining their proposed program
- d. Purchasing and Promotion
 - i. All purchases related to the event will be managed by PAD
 - ii. PAD will promote the events through various channels, including social media, campus posters, campus announcements, and other channels of promotion.
- e. Event Frequency and Timeline:
 - i. The “Dawg House” event will be held 1-2 per semester
 - ii. Proposal season will occur in the fall, with selected events taking place in the spring semester. Specific dates will be determined at avoid booking conflict.
- f. Funding
 - i. Each event may receive funding up to \$1,000. Any unused funds will remain with PAD
 - ii. Staff trained in viewpoint neutrality will judge the proposal to ensure fairness
 - iii. The allocation used for these events will come from SGA’s contribution of \$2,600
- g. Contract and Fulfillment
 - i. Upon acceptance of a proposal, the student organization must sign a fulfillment contract (Memorandum of Understanding)
 - ii. If the organization fails to fulfill the contract, all advertising for the event will default to the PAD committee

Last Updated September 4th, 2025